

FINANCIAL PROPOSAL/COSTING (TO BE PRESENTED ON SEPARATE ENVELOP - 2ND ENVELOP)

**SBD
3.3**

**PRICING SCHEDULE
(Professional Services)**

Name of bidder.....Bid number: GGDA/04/2019-20/HRS

Closing Time: 11:00

Closing date: 7TH FEBRUARY 2020

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

No.	Description	Qty	UOM/Hourly Rates	R'value
1	Operating Business Model			
	<ul style="list-style-type: none"> Review GGDA mandate, Strategy and alignment with subsidiaries and operating environment 			
	<ul style="list-style-type: none"> Review of GGDA's structural interfaces (operational, economic and social structures) Define and Design capacity model Cost Benefit Analysis 			
	<ul style="list-style-type: none"> Engagement with key Stakeholders 			
2	Review Org structure			
	<ul style="list-style-type: none"> As-Is Analysis Identify hierarchical structure based on organisational value /lifecycle stage Review current staffing ratios Define line of sight from organisational strategy to departmental to section objectives Define to be staffing ratio 			
	<ul style="list-style-type: none"> Translate Capacity Model into organisational structure, including Levels of Work, breadth of management and span of control Define capabilities and knowledge required to support strategic objectives Develop a workforce transition plan 			
	<ul style="list-style-type: none"> Review Current Job profiles Define Job families Benchmark with similar organisations/entities 			

3	Shared Services			
	Assess:			
	<ul style="list-style-type: none"> As-is analysis – understanding roles between core and support across GGDA Group Benchmarking / Opportunity Assessment 			
	Design:			
	<ul style="list-style-type: none"> Map core processes and governance systems/tools that underlie each Shared service function Develop Service Catalogue of functions to be transferred Site relocation recommendation and design Define Roll out plan Communication Strategy and Plan 			
	Build and test:			
	<ul style="list-style-type: none"> Technology assessment and Build Document current skills and identify skills gap to support and enable job matching 			
	Deployment:			
	Develop Service level Agreements Training Communications Test readiness Implement Workforce transition Plan			
4	Travel & Disbursement (assuming 3x consultants)			

NB: Pricing proposal must include all costs to execute the scope of work, including taxes.

FURTHER NOTE: THE PRICING ELEMENT MUST PROVIDE INDICATIONS ON:

- Professional fees that would apply for work to be carried out (broken down per hourly rate x number of hours x resource allocated linked to deliverables required per phase).